

### ACCESS

**OPEN HOURS** Tuesday - Friday 10am - 5pm  
Saturday & Sunday 11am - 3pm

**AFTER HOURS** Monday 8am - 10pm  
Wednesday - Friday 8am - 10am & 5pm - 10pm  
Saturday 3pm - 10pm  
Sunday 3pm - 9pm

*\*If any part of the hire falls in after-hours times, the whole session is charged at the after-hours rate as the hirer will require an induction and access security card.*

**MINIMUM OF 2 HOURS PER SESSION – Session must include set up and pack down**

TIME	STANDARD FEE	NFP ARTS & COMMUNITY GROUPS (20% DISC.)	BULK BOOKINGS (30% DISC.)
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### ROOM TYPE 1 | CLASSROOMS / DANCE STUDIO

OPEN HOURS	Per hour	\$29.00	\$23.20	\$20.30
	Per day	\$135.00	\$108.00	\$94.50
AFTER HOURS	Per hour	\$36.00	\$29.00	\$25.30
	Per day	\$170.00	\$136.00	\$119.00

### ROOM TYPE 2 | MEETING ROOM / FUNCTION ROOM

OPEN HOURS	Per hour	\$45.00	\$36.00	\$31.50
	Per day	\$205.00	\$164.00	\$143.50
AFTER HOURS	Per hour	\$49.00	\$39.20	\$34.30
	Per day	\$230.00	\$184.00	\$161.00

### ROOM TYPE 3 | AUDITORIUM

OPEN HOURS	Per hour	\$60.00	\$48.00	\$42.00
	Per day	\$271.00	\$216.80	\$189.70
AFTER HOURS	Per hour	\$65.00	\$52.00	\$45.50
	Per day	\$304.00	\$243.20	\$212.80

## SHARED CERAMIC AND PRINT STUDIO HIRE FOR INDIVIDUAL PROFESSIONAL PRINT MAKERS OR CERAMICISTS

### PRINT PRESS & WHEEL HIRE - AVAILABLE DURING OPEN HOURS

Full day | \$60.00 per person

Half day (10am -1.30pm or 1.30pm - 5pm) | \$30.00 per person

3 x Print presses (660 x 1000mm, 660 x 1300mm, 910 x 1830mm)

Large print table & drying racks, squeegees & rollers (bring your own paper & ink)

8 x wheels, tables & drying racks (bring your own clay)

Kiln not available. Induction and covered footwear essential.

### GROUP CERAMIC AND PRINT STUDIO HIRE

Please complete the online [Bookings Form](#) and the Bookings Officer will contact you to discuss availability, price and the needs of your group.

### OTHER FEES & CHARGES

Data projector hire	\$50 per day
Two or more rooms booked for the same session	10% off total combined rate
Booking deposit	50% of fee
Bond - with alcohol	\$500.00
Bond - without alcohol	\$250.00
Cancellation - 7 - 14 days from event	25% of fee
Cancellation - less than 7 days from event	100% of fee

### DAMAGES / REPLACEMENT FEES

Facility Make Good - cleaning damage arising from event	Full recovery of cost
Security - 2 guards required for 150+ (often require min 3 hrs)	Estimated per hr/ per guard \$75.00 - \$145.00
Replacement of lost keys/ Security Access Cards	\$100.00
Trestle table replacement	\$50.00
Cup replacement per cup	\$2.00